

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, JANUARY 10TH, 2018

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN RICHARD KLIEWER

DIRECTOR JOHN ANDERSON

DIRECTOR JAMES BEEM

DIRECTOR CHAD MCCALL

CHIEF MATT MELO

CHIEF RICK JOYCE

BATTALION CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

ITEM:

REFER TO:

1. Call to Order, Chaplain to give Invocation, and Flag Salute

10:02, No Chaplain present.

2. Roll Call

Directors Ashworth, Beem, and McCall present. Directors Kliewer, and Anderson absent.

3. Approval of Minutes for the Regular Board Meeting of December 13th, 2017.

3-6

M/S/C (Beem, McCall, 3-0)

4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.

No members of the public present.

5. Cash Report

7

As of 12/31/2017, the interfund cash balance is \$400,032.63.

6. Old Business and Board Directives from Previous Meetings

6a. Update P&P- Station Coverage Strike Team Chapter III, Code 1-III-4. –Chief Joyce

- **This update was approved 10/11/17. Item is still on the agenda as an update to the Board regarding 16/17 Strike Teams.**

No new information.

6b. Update on Station 2 maintenance and upgrades. –Director Kliewer

As the building stands, the man door can be moved, and a 16 foot door can be put in with no issue. If we go to an 18 foot door, additional work would be needed. Planning and engineering is still in process.

7. NEW BOARD BUSINESS AND POSSIBLE ACTION

No new business.

8. Next regularly scheduled Board Meeting is for Wednesday, February 14th, 2018 at 10:00 a.m.

9. Chief’s Report and MSFPD Information Report to the Board. —Chief Joyce

Chief Joyce reads the December report.

70 calls, with an average of 4 responders per call.

Training report: Chief Joyce and Chief Melo held SCBA training for McCloud. BC Duncan did ladder training with a new volunteer, and a cadet. BC Duncan took a Division/Group Supervisor class.

Information report: McCloud Fire is interested in purchasing E4612. Kathy Wilson, from MS City, is working on a regional grant for MS Fire for new SBCAs.

10. Donations

No donations.

11. Deposits

- **\$94.32 US Bank rebate**
- **\$125.00 Baker restitution**
- **\$36,346.19 Eclipse Complex (Federal)**
- **\$14,000.00 E4613 Rental (State)**

Received \$500.00 from the County, authorized by the Board of Directors, for services rendered to the Flood District area.

12. Fund Transfers

8-11

Revenue recognition and allocation:

- **Baker restitution: \$125.00 to 728000**
- **Eclipse Complex (Federal): \$20,565.00 to 611100; \$15,782.00 to 728000**
- **E4613 Rental (State): \$14,000.00 to 728000**
- **EF Recovery (deposited 11.02.17): \$767.00 to 611100**

M/S/C (McCall, Beem, 3-0)

13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

M/S/C (Beem, McCall, 3-0)

14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting

12-15

- **Regular Payroll: 12/08-12/21/2017**
 - **\$146.53** **wages**
 - **\$24.28** **Federal taxes**

- **Strike Team Payroll: Eclipse Complex (Federal)**
 - **\$14,623.35** **wages**
 - **\$4,442.64** **Federal taxes**
 - **\$378.83** **State taxes**

M/S/C (Beem, McCall, 3-0)

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee’s jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

Director Ashworth reminds the Board of the Special District training to be held on February 28th, 2018.

16. Adjournment

10:11 am

Submitted respectfully,

Secretary Davis

Approved:

Chairman Ashworth