

**MOUNT SHASTA FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA**

**WEDNESDAY, JANUARY 29, 2020**

**10:00 A.M.**

**600 MICHELE DRIVE**

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**CHAIRMAN ROBERT ASHWORTH**

**VICE-CHAIRMAN JACK MILLER**

**DIRECTOR MIKE HAMILTON**

**DIRECTOR RICHARD KLIEWER**

**DIRECTOR**

**CHIEF MATT MELO**

**CHIEF RICK JOYCE**

**BATTALION CHIEF JOHNATHAN DUNCAN**

**SECRETARY CHRIS WEAVER**

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**ITEM:**

- 1. Call to Order, Chaplain to give Invocation, and Flag Salute**
- 2. Roll Call**
- 3. Approval of Minutes for the Regular Board Meeting of December 18, 2019**
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.**
- 5. Cash Report for December 2019**
- 6. Old Business and Board Directives from Previous Meetings**
  - 6a. Progress report on 5-year plan for District/City**
  - 6b. Weaver asked AGT, Jill Tofoya, about omitting Management's Discussion and Analysis from the 2017/2018 Audited Financial Statements. Tofoya said that was permissible and not unusual.**
  - 6c. Hamilton report re: maximum interest on Cash Funds available to the District**
- 7. NEW BOARD BUSINESS AND POSSIBLE ACTION**
  - 7a. Board to review 4<sup>th</sup> Quarter Balance Sheet, Profit and Loss Statement and Cash Flow Statement**

8. Next regularly scheduled Board Meeting is for Wednesday, February 19, 2020 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce

10. Donations

11. Deposits

- \$ 27.50 Baker restitution (12/27/19)
- \$ 6,426.75 State of California payment for Cover Assignment Strike Team
- \$ 18,958.93 State of California payment for Station Coverage Strike Team
- \$ 2,377.38 State of California payment for Atkins Fire Strike Team

12. Fund Transfers

- \$ 18,959.00 Transfer from State Other (#540800) to Salaries and Wages ((#611000) and Special Departmental Expenses (#728000) for Station Coverage Strike Team payroll
- \$ 2,378.00 Transfer from State Other (#540800) to Salaries and Wages ((#611000) and Special Departmental Expenses (#728000) for Atkins Fire Strike Team payroll
- \$ 6,427.00 Transfer from State Other (#540800) to Salaries and Wages ((#611000) and Special Departmental Expenses (#728000) for Cover Assignment Strike Team payroll

13. Payment of the Bills – a detailed list containing all payees and payment amounts will be provided during the meeting.

14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting

- 4<sup>th</sup> Quarter Stipend Payroll: 10.01.18 – 12.31.19
  - wages
  - Federal taxes

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

16. Adjournment





