

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, FEBRUARY 14TH, 2018

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN RICHARD KLIEWER

DIRECTOR JOHN ANDERSON

DIRECTOR JAMES BEEM

DIRECTOR CHAD MCCALL

CHIEF MATT MELO

CHIEF RICK JOYCE

BATTALION CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

ITEM:

REFER TO:

1. Call to Order, Chaplain to give Invocation, and Flag Salute

10:00 am

2. Roll Call

Directors present: Ashworth, Kliewer, and Anderson. Directors absent: Beem and McCall.

3. Approval of Minutes for the Regular Board Meeting of January 10th, 2018.

3-5

No quorum for approval. Tabled until March.

4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.

No public comment.

5. Cash Report

6-8

As of 01/31/2018, the interfund cash balance is \$325,794.87.

6. Old Business and Board Directives from Previous Meetings

6a. Update P&P- Station Coverage Strike Team Chapter III, Code 1-III-4. –Chief Joyce

- **This update was approved 10/11/17. Item is still on the agenda as an update to the Board regarding 16/17 Strike Teams.**

No resolution at this time. We are currently working with the Auditor's office to get the station coverage back pay (approved by the Board) paid. Jennie Ebejer has some concerns, and is in touch with someone from OES. This item will be removed from the agenda, until a resolution has been reached.

6b. Update on Station 2 maintenance and upgrades. –Director Kliewer

American Door Company will look at Station 2 doors when they are here to replace the doors at Station 1.

Jake Cole requested a meeting with folks from American Door Company to get a recommendation of the best door for Station 2 to help him draw accurate plans.

7. NEW BOARD BUSINESS AND POSSIBLE ACTION

7a. Replacement of bay doors at Station 1. –Chief Joyce

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Quote received from American Door Company in the amount of \$8,350.00. Doors are bent and warped, and do not always close. New tracks are needed as well.

M/S/C (Kliewer, Anderson, 3-0)

8. Next regularly scheduled Board Meeting is for Wednesday, March 14th, 2018 at 10:00 a.m.

9. Chief’s Report and MSFPD Information Report to the Board. —Chief Joyce

Chief Joyce reads the January report.

48 calls, with an average of 4 responders per call.

Training report: Hose load on engines; outfitting new rescue, and training on its operations; fire behavior and reading smoke training; equipment orientation training with new members of the department.

Information report: Chief Joyce completed the preliminary map, and spreadsheet for all of the properties we are trying to annex into the district. 134 parcels are to be added. He will be working on the larger map and the application.

10. Donations

11. Deposits

- **\$273.63 EF Recovery**

12. Fund Transfers

10-14

Revenue recognition and allocation:

- **US Bank rebate: \$95.00 to 728000**
- **EF Recovery: \$274.00 to 611100**
- **Interest, Fish and Game, Siskiyou County: \$1,264.00 to 728000**

To be ratified:

Account Transfers

- **\$19,653.00 from 728000 to 611100**
- **\$6,752.00 from 728000 to 762100**

M/S/C (Kliewer, Anderson, 3-0)

13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

M/S/C (Anderson, Kliewer, 3-0)

14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting

15-24

- **Regular Payroll: 12/22-01/04/2018**
 - **\$65.73** **wages**
 - **\$10.88** **Federal taxes**

- **Strike Team Payroll: July Complex (Federal) 2**
 - **\$1,394.48** **wages**
 - **\$231.04** **Federal taxes**

- **Stipend Payroll: 10/01-12/31/2017**
 - **\$400.58** **wages**
 - **\$66.34** **Federal taxes**

- **Regular Payroll: 01/05-01/18/2018**
 - **\$293.06** **wages**
 - **\$48.54** **Federal taxes**

- **Regular Payroll: 01/19-02/01/2018**
 - **\$119.59** **wages**
 - **\$19.82** **Federal taxes**

M/S/C (Kliewer, Anderson, 3-0)

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee’s jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

Director Anderson informs the Board he would like to resign, but will stay until a replacement is found, or until the end of the term if needed.

Director Kliewer reminds the Board that 700 forms are due sometime in April.

Jack Miller expresses interest in rejoining the Board of Directors.

16. Adjournment

10:35 am

Submitted respectfully,

Secretary Davis

Approved:

Chairman Ashworth