

MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD AGENDA

WEDNESDAY, February 17, 2021

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH VICE-CHAIRMAN JACK MILLER DIRECTOR MIKE HAMILTON
DIRECTOR RICHARD KLIEWER DIRECTOR CHIEF MATT MELO
CHIEF RICK JOYCE BATTALION CHIEF JOHNATHAN DUNCAN SECRETARY CHRIS WEAVER

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
- 2. Roll Call**
- 3. Approval of Minutes for the Regular Board Meeting of January 20, 2021**
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
- 5. Cash Report for January 2021**
- 6. Old Business and Board Directives from Previous Meetings**
 - 6a. Discuss minimum cash balance for the District**

- 6b. Review and Approve the new 5 year plan for the District
- 6c. Update on Ashworth meeting with Dana Barton.
 - 1) Appropriateness of County accounting regarding the District's Contingency Account 800000 balance
 - 2) Inquiry into the District conducting our own independent accounting and banking
- 6d. Weaver checked with J. Duncan regarding reimbursement from Boise Mobile for Duncan's lodging for his trip to Boise to inspect the new engine. This expense was not in the contract. Therefore, it is not reimbursable.

7. New Board Business and Possible Action

- 7a. Is the District acquiring a snowmobile from Hammond Ranch?
- 7b. Is the District considering the acquisition of a quad for fires around Lake Siskiyou?
- 7c. There is a Special Districts Seminar hosted by the County Clerk and County Counsel offices on March 11, 9am-noon. Exact location to be determined. All Board members are invited. Weaver will attend. If you are interested in attending, let Weaver know and she will RSVP for you on behalf of the District,

8. Next regularly scheduled Board Meeting is for Wednesday, March 17, 2021 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce

10. Donations

None

11. Deposits

- \$ 40.00 Baker Restitution

12. Fund Transfers

- \$6,981.00 from 800000 Contingency to 762100 for electronics/radios for new engine
- \$ 185.00 from 800000 Contingency to 762100 for signage for new engine
- Note: December Fund Transfer for down payment for new engine was changed from \$200,000 to \$100,000 per County Auditor's direction as to Contingency funds available.

13. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.

14. Ratify Payroll Claims – supporting documentation will be provided during the meeting

- **Regular Payroll: 01.15.21 – 01.28.21**
 - **\$ 158.15 wages**
 - **\$ 26.20 Federal taxes**

- **Regular Payroll: 01.29.21 – 02.11.21**
 - **\$ 166.23 wages**
 - **\$ 27.54 Federal taxes**

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

16. Adjournment