

MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD AGENDA

WEDNESDAY, March 17, 2021

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH VICE-CHAIRMAN JACK MILLER DIRECTOR MIKE HAMILTON
DIRECTOR RICHARD KLIEWER DIRECTOR CHIEF MATT MELO
CHIEF RICK JOYCE BATTALION CHIEF JOHNATHAN DUNCAN SECRETARY CHRIS WEAVER

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
- 2. Roll Call**
- 3. Approval of Minutes for the Regular Board Meeting of February 17, 2021**
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
- 5. Cash Report for February 2021**
- 6. Old Business and Board Directives from Previous Meetings**
 - 6a. Update on Ashworth meeting with Dana Barton.**
 - 1) Appropriateness of County accounting regarding the District's Contingency Account 800000 balance**
 - 2) Inquiry into the District conducting our own independent accounting and banking**

7. New Board Business and Possible Action

7a. Review and approve draft Audited Financial Statements for fiscal 2019 and fiscal 2020. Sign Representation Letter, dated February 27,2021.

7b. Reminder to the Board that Form 700 is due to the County by April 1, 2021. This is an Annual requirement. Can be done on-line, in person or by mail.

8. Next regularly scheduled Board Meeting is for Wednesday, April 21, 2021 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce

10. Donations

None

11. Deposits

- **\$ 40.00 Baker Restitution**
- **\$2,159.16 Reimbursement for FEMA Covid-19 from City of Mt. Shasta**

12. Fund Transfers

13. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.

14. Ratify Payroll Claims – supporting documentation will be provided during the meeting

- **Regular Payroll: 01.01.21 – 01.14.21**
 - **\$ 26.02 double payment of Federal taxes**
- **Regular Payroll: 02.12.21 – 02.25.21**
 - **\$ 156.99 wages**
 - **\$.00 Federal taxes (\$26.02 already paid within the double payment above.**
- **Regular Payroll: 02.26.21 – 03.11.21**
 - **\$ 145.46 wages**
 - **\$ 24.08 Federal taxes**

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

16. Adjournment

