

MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING MINUTES

WEDNESDAY, MARCH 18, 2020

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH VICE-CHAIRMAN JACK MILLER DIRECTOR MIKE HAMILTON
DIRECTOR RICHARD KLIEWER DIRECTOR CHIEF MATT MELO
CHIEF RICK JOYCE BATTALION CHIEF JOHNATHAN DUNCAN SECRETARY CHRIS WEAVER

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
10:13 A.M.

- 2. Roll Call**
Ashworth, Miller, Hamilton, Joyce – present Kliewer, Melo, Duncan – absent

- 3. Approval of Minutes for the Regular Board Meeting of February 19, 2020**
M/S/C (Miller/Hamilton 3-0) to approve February 19, 2020 minutes

- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
None

- 5. Cash Report for February 2020**
\$511,323.74

6. Old Business and Board Directives from Previous Meetings

6a. Progress report on 5-year plan for District/City

Still in progress, per Chief Joyce

7. New Board Business and Possible Action

None

8. Next regularly scheduled Board Meeting is for Wednesday, April 15, 2020 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce

9a. Questions/Review for January 2020 Chief's Report

No questions

9b. Presentation of February 2020 Chief's Report

70 calls 3:40 minutes average response time Average responders per call was 6
Wednesday trainings were rappelling, ventilation operations and arrival drills. Saturday trainings involved throwing ladders and forcible entry. A few people participated in the live fire training in Weed.

10. Donations

None

11. Deposits

- \$ 25.00 Baker restitution (02/14/20)
- \$ 9,410.00 Dept. of Forestry Grant for communication equipment for new trucks

12. Fund Transfers

- \$ 9,410.00 Transfer from State Other (#540800) to Special Departmental Expenses (#728000) for communication equipment for new trucks.

M/S/C (Miller/Hamilton 3-0) to approve fund transfer

13. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.

13a. Chief's follow-up on Pacific Power bill for Station 2 last month.

Heater had been accidently set at 86 degrees. Reset.

M/S/C (Hamilton/Miller 3-0) to approve payment of bills as presented.

14. Ratify Payroll Claims – supporting documentation will be provided during the meeting

- **Regular Payroll: 02.14.20 – 02.27.20**
 - **\$242.41 wages**
 - **\$ 40.18 Federal taxes**

- **Regular Payroll: 02.28.20 – 03.11.20**
 - **\$117.75 wages**
 - **\$ 19.50 Federal taxes**

M/S/C (Miller/Hamilton 3-0) to ratify all payroll claims.

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

None

16. Adjournment

M/S/C (Hamilton/Miller 3-0) to adjourn at 10:30 a.m.

Respectfully submitted,

Secretary Weaver

Approved,

Chairman Ashworth