

**MOUNT SHASTA FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA**

**WEDNESDAY, APRIL 11<sup>TH</sup>, 2018**

**10:00 A.M.**

**600 MICHELE DRIVE**

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**CHAIRMAN ROBERT ASHWORTH**

**VICE-CHAIRMAN RICHARD KIEWER**

**DIRECTOR JAMES BEEM**

**DIRECTOR CHAD MCCALL**

**DIRECTOR JACK MILLER**

**CHIEF MATT MELO**

**CHIEF RICK JOYCE**

**BATTALION CHIEF JOHNATHAN DUNCAN**

**SECRETARY JENNIE DAVIS**

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**ITEM:**

**REFER TO:**

**1. Call to Order, Chaplain to give Invocation, and Flag Salute**

10:00 am

**2. Roll Call**

All Directors present.

**3. Approval of Minutes for the Regular Board Meeting of March 14<sup>th</sup>, 2018.**

**3-6**

M/S/C (Miller, McCall, 5-0)

**4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.**

No members of the public present.

**5. Cash Report**

**7-9**

As of 03/31/18, the interfund cash balance is \$310,936.35.

**6. Old Business and Board Directives from Previous Meetings**

**7. NEW BOARD BUSINESS AND POSSIBLE ACTION**

**7a. Elect new Chair and Vice-Chair- Board of Directors**

This should have been on December's agenda, and was overlooked. No action taken as no one was interested in the positions at this time.

**8. Next regularly scheduled Board Meeting is for Wednesday, May 9<sup>th</sup>, 2018 at 10:00 a.m.**

Director Beem will be absent.

**9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce**

Chief Joyce reads the March report.

69 calls, with an average of 4 responders per call.

Training report: Ladder; SCBA's; Medical training on the use of Narcan; Chief Joyce, BC Duncan, and Capt. Burns did an auto extrication class for the college.

Information report: BC Duncan will be in Bend from April 15-20<sup>th</sup> for a Fire Behavior Calculations class. He needs this to finish his Division/Group Supervisor qualifications. An offer of \$250,000.00 has been made on E4612 with no equipment on it. We will report when this is finalized.

**10. Donations**

No donations

**11. Deposits**

- **\$75.00 Baker Restitution**
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- **\$5974.23 VFA Grant**

M/S/C to accept grant check and deposit (McCall, Beem, 5-0)

**12. Fund Transfers**

Revenue recognition and allocation:

- VFA Grant: \$5975.00 to 728000

M/S/C (Kliwer, McCall, 5-0)

**13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting**

Copies of all bills received at the time the agenda packets are completed are being included in the agenda packet to allow for a thorough review of most bills. All bills that arrive after will be flagged in the warrant folder for review at the meeting.

M/S/C (Miller, Beem, 5-0)

**14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting**

**10-13**

- **Strike Team Payroll: Mendiceno Lake**
  - **\$4450.66**                 **wages**
  - **\$904.80**                 **Federal taxes**
  - **\$18.44**                 **State taxes**

- **Regular Payroll: 03/02-03/15/2018**
  - **\$150.83**                      **wages**
  - **\$25.00**                        **Federal taxes**

M/S/C (McCall, Beem, 5-0)

**15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee’s jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.** Director Ashworth attended the City Council meeting, and gives a brief report to the Board. A proposal to increase the fire departments payroll budget was discussed. Director Ashworth will be part of the City’s new committee concerning this issue. If this is approved, the District will be increasing their contribution to the Employee Cost Share.

**16. Adjournment**

10:14 am

Submitted respectfully,

Secretary Davis

Approved:

Chairman Ashworth