

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, May 20, 2020

10:00 A.M.

600 MICHELE DRIVE

**CHAIRMAN ROBERT ASHWORTH VICE-CHAIRMAN JACK MILLER DIRECTOR MIKE HAMILTON
DIRECTOR RICHARD KLIEWER DIRECTOR CHIEF MATT MELO
CHIEF RICK JOYCE BATTALION CHIEF JOHNATHAN DUNCAN SECRETARY CHRIS WEAVER**

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
- 2. Roll Call**
- 3. Approval of Minutes for the Regular Board Meeting of April 15, 2020**
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
- 5. Cash Report for April 2020**
- 6. Old Business and Board Directives from Previous Meetings**
 - 6a. Progress report on 5-year plan for District/City**

7. New Board Business and Possible Action

7a. Review new payroll and bill paying procedures during closure of County offices to the public.

7b. Review of LAFCO Preliminary Budget for fiscal year 2020/2021

7c. Review, discussion and action to approve Resolution 05202020, Notice of Governing Board Member Election

7d. Review, discussion and action to approve the District's June 30, 2020 Year-to-Date Budget and the Recommended Budget for the fiscal year 2020/2021.

8. Next regularly scheduled Board Meeting is for Wednesday, June 17, 2020 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce

10. Donations

11. Deposits

- **\$ 20.00 Baker Restitution**
- **\$ 500.50 89 Fire (State) Strike Team payment**
- **\$ 513.02 Mott Fire (State) Strike Team payment**
- **\$ 476.44 Reimbursement from EDD for double payment of State taxes for the OES Station Coverage strike team payroll on 12.16.19**

12. Fund Transfers

- **\$514.00 Transfer from State Other (#540800) to Salaries and Wages (#611000) and Special Departmental Expenses (#728000) for Mott Fire Strike Team payroll**
- **\$501.00 Transfer from State Other (#540800) to Salaries and Wages (#611000) And Special Departmental Expenses (#728000) for 89 Fire Strike Team payroll**

13. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.

- **Ratify journal voucher for internal payment to General County Fire for services from 01.01.20 to 03.31.20**

14. Ratify Payroll Claims – supporting documentation will be provided during the meeting

- **Regular Payroll: 04.10.20 – 04.23.20**
 - **\$ 192.78 wages**
 - **\$ 31.94 Federal taxes**

- **Regular Payroll: 04.24.20 – 05.07.20**
 - **\$ 166.23 wages**
 - **\$ 27.54 Federal taxes**

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

16. Adjournment