

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, June 17, 2020

10:00 A.M.

600 MICHELE DRIVE

**CHAIRMAN ROBERT ASHWORTH VICE-CHAIRMAN JACK MILLER DIRECTOR MIKE HAMILTON
DIRECTOR RICHARD KLIEWER DIRECTOR CHIEF MATT MELO
CHIEF RICK JOYCE BATTALION CHIEF JOHNATHAN DUNCAN SECRETARY CHRIS WEAVER**

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
- 2. Roll Call**
- 3. Approval of Minutes for the Regular Board Meeting of May 20, 2020**
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
- 5. Cash Report for May 2020**
- 6. Old Business and Board Directives from Previous Meetings**
 - 6a. Progress report on 5-year plan for District/City**

7. **New Board Business and Possible Action**
 - 7a. **Establish New Strike Team Policy, Chapter III, Code 1-III-5 for MSFPD Operations Manual**
 - 7b. **Update Station Coverage Policy, Chapter III, Code 1-III-4 for MSFPD Operations Manual**
 - 7c. **Approve correction to Resolution 05202020, Notice of Governing Board Member Election**
8. **Next regularly scheduled Board Meeting is for Wednesday, July 15, 2020 at 10:00 a.m.**
9. **Chief's Report and MSFPD Information Report to the Board – Chief Joyce**
10. **Donations**
11. **Deposits**
 - **\$ 40.00 Baker Restitution**
 - **\$ 375.37 Spring Fire (State) Strike Team payment**
 - **\$ 114.60 US Calcard Rebate**
12. **Fund Transfers**
 - **\$376.00 Transfer from State Other (#540800) to Salaries and Wages (#611000) and Special Departmental Expenses (#728000) for Spring Fire**
13. **Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.**
14. **Ratify Payroll Claims – supporting documentation will be provided during the meeting**
 - **Regular Payroll: 05.08.20 – 5.21.20**
 - **\$ 301.30 wages**
 - **\$ 49.90 Federal taxes**
 - **Regular Payroll: 05.22.20 – 06.04.20**
 - **\$ 90.03 wages**
 - **\$ 14.94 Federal taxes**
 - **Strike Team Payroll: 04.03.20 Spring Fire**
 - **\$ 69.26 wages**
 - **\$ 11.48 Federal taxes**

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

16. Adjournment