

SPECIAL BOARD MEETING MINUTES

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MONDAY, JUNE 22<sup>ND</sup>, 2015

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**ITEM**

**1. Call to Order and Flag Salute.**

11:00 a.m.

**2. Swearing in Secretary Jennie Davis. - Director Anderson**

Chairman Anderson swears in Jennie Davis as the new secretary.

**3. Roll Call.**

Director Beem, Director Kliewer, Director Miller and Director Anderson present.

**4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.**

**5. To discuss and possibly nominate a replacement for Dave Libby. - Board of Directors.**

Director Anderson asks Director Miller to introduce potential board member candidate Ed Harris to the board. Mr. Harris introduces himself. Is a retired police officer; has experience with budgets and personnel; on the bomb squad, trained with fire departments; was a volunteer fire fighter.

Director Kliewer asks how long Mr. Harris has been familiar with the Mount Shasta Area. Mr. Harris states he has lived here since 2004, and visited often prior to moving. Director Anderson asks if Mr. Harris is familiar with state form 700. Mr. Harris states he is not and asks what it is. Director Anderson explains it is a conflict of interest form.

Director Kliewer states that he informed Dave Villareal of the board meeting today. He was a candidate on the November 2014 ballot. He is not present for the meeting.

Director Anderson asks Mr. Harris if he understands how long the term will last. Mr. Harris is unsure. Director Miller states that the term is 17 months. This would fulfill the end of Director Libby's term. In November 2016 the candidate would then have the option of running for a full term of office (4 years).

After confirming with the County Clerk's office, Secretary Davis informs Director Anderson that Ed Harris is not eligible to serve on the board due to his residence falling outside the district boundaries. His residence falls within a section of the district that is not recognized. Director Beem will check with the planning department to discuss district boundaries. Richard Tinsman is in

charge of planning. Director Anderson tables the nomination due to residency issues previously noted. Director Anderson mentioned contacting Ed Valenzuela. Director Kliewer suggests asking County Counsel for assistance in planning issue. Director Beem says he'll look into the issue.

Director Anderson asks to place this issue on the agenda for the regular board meeting scheduled for July 13, 2015. He stated that the deadline to appoint someone is July 10<sup>th</sup>. The Board is hoping that they can extend this deadline until the 13<sup>th</sup>.

## **6. Discussion and Possible Action regarding adjustment in compensation for Assistant Chief Position. - Board of Directors.**

Director Kliewer motions the approval of the increase in compensation to match the 2015/2016 approved budget. Director Miller seconds the motion. The motion carries with full board participation, 4-0.

## **7. Next Regular Board Meeting Date: Monday, July 13<sup>th</sup>, 2015 at 10 a.m.**

**8. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.**

Director Kliewer asks if the MSFPD is participating in the Fourth of July event.

Chief Joyce states that the crew will be in the city Thursday-Saturday around the clock. The fireworks will be covered by another entity.

Director Miller asks for clarification concerning the review and evaluation of the Assistant Chief. It has come to his attention that the review may be done internally by the chief instead of the board, with a report out to the board. Chief Joyce states he doesn't mind either way how it's done.

Director Kliewer suggests this should be an agenda item.

Director Anderson is curious about the districts participation in the Mt. Shasta Fire Association.

Chief Joyce states that the Association got their 501(c)(3). The Association is supposed to meet on a quarterly basis. If the directors want to have a vote, they can become members. Otherwise, they have the option to attend the meetings. Assistant Chief Duncan is the current president of the Association. They have approximately \$26,000 in the bank.

## **9. Adjournment.**

11:41