

MOUNT SHASTA FIRE PROTECTION DISTRICT STATION 1 600 MICHELE DRIVE

REGULAR BOARD MEETING AGENDA 10:00 A.M.

CHAIRMAN JOHN ANDERSON

VICE-CHAIRMAN JACK MILLER

DIRECTOR BEEM

DIRECTOR KIEWER

DIRECTOR STOCK

CHIEF RICK JOYCE

ASST. CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

MONDAY, JULY 13, 2015

ITEM:

1. Call to Order, Invocation, and Flag Salute.
2. Roll Call.
3. Swearing in Board Director Michelle Stock.- Secretary Davis
4. Approval of Minutes for the Regular Board Meeting of May 11th, 2015 , Special Board Meeting of June 22nd, 2015 and Special Board Meeting of July 8th, 2015.
5. **Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
6. Cash Report
7. **Old Business and Board Directives from Previous Meetings**
 - 7a. Discussion and Possible Action on reviewing potential PTO policy.— Reassign Contact Person
 - 7b. Discussion and Possible Action on updating current employee job descriptions with potential for additional annual performance report for employees of the MSFPD.—Director Beem
 - 7c. Discussion and Possible Action on method of payment to volunteers. This includes, but is not limited to rate of pay and frequency of payment.—Chief Joyce
 - 7d. Discussion and Possible Action on creating and implementing a records retention_policy. To be approved with Resolution # 07132015-A.—Director Beem
 - 7e. Discussion and Possible Action to approve a Leave of Absence policy. Revised policy to be reviewed and possibly to be approved with Resolution # 07132015-B.—Director Anderson

8. NEW BOARD BUSINESS AND POSSIBLE ACTION

8a. Discussion and Possible Action on whose responsibility to evaluate Asst. Chief position. – Director Anderson

9. Next regularly scheduled Board Meeting, August 10th, 2015.

10. Chief's Report and MSFPD Information Report to the Board—Chief Joyce

11. Mt Shasta Fire Protection District Newspaper article—Monthly Review

12. Fund Transfers

13. Payment of the Bills

14. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

15. Adjournment