

**MOUNT SHASTA FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA**

**WEDNESDAY, JULY 11<sup>TH</sup>, 2018**

**10:00 A.M.**

**600 MICHELE DRIVE**

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**CHAIRMAN ROBERT ASHWORTH**

**VICE-CHAIRMAN RICHARD KIEWER**

**DIRECTOR JAMES BEEM**

**DIRECTOR CHAD MCCALL**

**DIRECTOR JACK MILLER**

**CHIEF MATT MELO**

**CHIEF RICK JOYCE**

**BATTALION CHIEF JOHNATHAN DUNCAN**

**SECRETARY JENNIE DAVIS**

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**ITEM:**

**REFER TO:**

- 1. Call to Order, Chaplain to give Invocation, and Flag Salute**  
10:11 am
- 2. Roll Call**  
Directors Ashworth, Beem, and Miller present. Directors Kiewer and McCall absent.
- 3. Approval of Minutes for the Regular Board Meeting of June 13<sup>th</sup>, 2018, and Special Board Meeting of June 14<sup>th</sup>, 2018.** **3-7**  
M/S/C (Beem, Miller, 3-0)
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.**  
No members of the public present.
- 5. Cash Report** **8-10**  
Interfund cash balance as of 06/30/2018 is \$442,380.66.
- 6. Old Business and Board Directives from Previous Meetings**
- 7. NEW BOARD BUSINESS AND POSSIBLE ACTION**  
  
**7a. Potential adjustment in compensation for Secretary Davis following last month's evaluation.—Board of Directors**  
  
Board offers Secretary Davis a \$1 per hour raised to be effective 06/01/2018.
- 8. Next regularly scheduled Board Meeting is for Wednesday, August 8<sup>th</sup>, 2018 at 10:00 a.m.**

**8. Chief’s Report and MSFPD Information Report to the Board. —Chief Joyce**

Chief Joyce reads the June report.

85 calls, with an average of 4 responders per call.

Training report: Line construction; wildland hoselays.

Information report: Engine 4613 and WT4630 were on the initial attack for the Klamathon Fire. E4613 returned Friday [6<sup>th</sup>] afternoon, and WT4630 was released from the incident on Tuesday [10<sup>th</sup>].

**10. Donations**

No donations

**11. Deposits**

- **\$27.50**      **Baker Restitution**
- **\$3,000.00**   **City of Firebaugh**
- **\$15.00**      **Legal Photocopy Service**

M/S/C (Beem, Miller, 3-0)

**12. Fund Transfers**

**11**

**Revenue recognition and allocation:**

**To be ratified:**

**Account Transfers**

- **MSVFA**
  - **\$2,008.00 to 721000 Misc. Expenses**

M/S/C (Beem, Miller, 3-0)

**13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting**

Director Miller asks about a charge on Chief Joyce’s Calcard for the Marriott hotel in Sacramento. Chief Joyce explains that this was a credit for a charge we received in error, and did not pay, on last month’s bill.

M/S/C (Miller, Beem, 3-0)

**14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting**

**12-13**

- **Regular Payroll: 06/08-06/21/2018**
  - **\$263.97**                      **wages**
  - **\$43.72**                      **Federal taxes**

M/S/C (Miller, Beem, 3-0)

**15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee’s jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.**

MSFPD needs to put a measure regarding the GANN limit on the upcoming election ballot. It has been determined that this will affect our regular course of business and has been added to this agenda. M/S/C to accept Resolution #07112018 (Beem, Miller, 3-0)

**16. Adjournment**

10:23 am

Submitted respectfully,

Secretary Davis

Approved:

Chairman Ashworth