

REGULAR BOARD MEETING MINUTES 10:00 A.M.

CHAIRMAN JOHN ANDERSON

VICE-CHAIRMAN JACK MILLER

DIRECTOR BEEM

DIRECTOR KLIEWER

DIRECTOR STOCK

CHIEF RICK JOYCE

ASST. CHIEF JOHNATHAN DUNCAN

SECRETARY JENNIE DAVIS

MONDAY, AUGUST 10TH, 2015

ITEM:

1. Call to Order, Invocation, and Flag Salute.

Call to order at 10:01 a.m. Invocation by Chaplain Bradley.

2. Roll Call.

Directors Anderson, Beem and Stock present. Directors Miller and Kliewer absent.

3. Approval of Minutes for the Regular Board Meeting of May 11th, 2015, Special Board Meeting of July 8th, 2015 and Regular Board Meeting of July 13th, 2015.

No quorum to approve May 11th or July 8th minutes. Tabled until next meeting.

Director Beem motions to approve July 13th minutes. Director Stock seconds motion. Motion carries 3-0, with full participation.

4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.

No public present.

5. Cash Report

As of July 31st, there is \$73, 619.86 in the interfund cash account.

6. Old Business and Board Directives from Previous Meetings

6a. Discussion and Possible Action on updating current employee job descriptions with potential for additional annual performance report for employees of the MSFPD. —Director Beem

Director Beem recommends the Board table this item as the newly typed descriptions were just handed out this morning. Chief Joyce reminds the Board that these job descriptions were taken from the City and Secretary Davis retyped them to add them into our system and to change some wording to

apply to our District. Director Anderson tabled until next board meeting to allow all Board members time to review.

7. NEW BOARD BUSINESS AND POSSIBLE ACTION

7a. Discussion and Possible Action on reviewing the FY 2016 Special Assessment. – Chief Joyce

Chief Joyce explains that he receives a list of 3000+ properties in the District. He goes over each one to determine that they are being billed properly. He looks for properties designated as an “unimproved property”. If the record shows a home has been added, Chief Joyce must change the billing. There were only 3 or 4 changes this year. Director Beem motions to approve. Director Stock seconds. Motion carries 3-0, with full participation.

8. Next regularly scheduled Board Meeting Monday, September 14th, 2015.

9. Chief’s Report and MSFPD Information Report to the Board—Chief Joyce

Chief Joyce reads the Chief’s Report (see attached).

Training information: 2 trainings in July due to 4th of July. Wildland firefighting training with Dunsmuir at the Mott Airport. Trained on hose lays, drafting and shelter deployment.

Engine 4613 has been rented by Cal-Fire since July 26th and is still out. No update on its return. Director Anderson asks if that is being rented for \$1000.00 per day? Chief Joyce replies yes. Asst. Chief Duncan took out a strike team on July 30th, to fires east of Redding, for 2 or 3 days. He is currently on the Fork Complex fire. He is expected back on Thursday the 13th. 14 days is the max time allowed out, then 2 days rest. He can be called back if needed. Director Anderson asks if Asst. Chief Duncan is in charge. Chief Joyce replies that he is the Strike Team Leader in charge of 5 engines that are with him. Director Anderson asks which engines. Chief Joyce replies Lake Shastina, Dunsmuir, Klamath River, Etna, and 1 other. Asst. Chief Duncan is the only member of our district out on the strike team. Chief Joyce states the District would have sent someone else as well, but the day before 1610 was sent to do station coverage for Cal-Fire, so we had no one else available.

Chief’s hours: 247. Asst. Chief’s hours: 200.

10. Mt Shasta Fire Protection District Newspaper article—Monthly Review

Director Anderson asks if Asst. Chief Duncan has received any calls for volunteers. Chief Joyce replies that he has not.

Director Anderson asks if the City Fire Department is part of the entire Mt. Shasta City Council meetings and asks if Chief Melo only has to attend if there is an agenda item for the City Fire. Chief Joyce replies both are correct.

11. Fund Transfers

1 fund transfer needed for the August bills.

12. Payment of the Bills

Director Beem motions to approve payment of the August bills. Director Stock seconds motion. Motion carries 3-0, with full participation.

13. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

Director Stock informs the Board that her house has sold and is in escrow. She will be moving into the city limits, unless the house falls out of escrow. She inquired if she may continue to serve on the board until November. Director Anderson states he is not sure how to answer that question and will talk to Ed. Director Beem states Ed is not the person to contact. Secretary Davis states she will contact the County Clerk's office. Director Anderson asks Secretary Davis to follow up and to inform the County Counsel that the Board prefers that Director Stock remain on the Board. Director Stock will inform the Board right away when her house sells, or otherwise.

14. Adjournment

10:25.

Respectfully submitted,