

MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MINUTES

WEDNESDAY, August 19, 2020

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH	VICE-CHAIRMAN JACK MILLER	DIRECTOR MIKE HAMILTON
DIRECTOR RICHARD KLIEWER	DIRECTOR	CHIEF MATT MELO
CHIEF RICK JOYCE	BATTALION CHIEF JOHNATHAN DUNCAN	SECRETARY CHRIS WEAVER

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
9:59 am, Director Kliewer gave the invocation and led us in the flag salute
- 2. Roll Call**
Ashworth, Miller, Hamilton, Kliewer – present Joyce, Melo, Duncan - absent
- 3. Approval of Minutes for the Regular Board Meeting of July 15, 2020**
M/S/C (Miller/Kliewer 4-0) to approve July 15, 2020 minutes
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
None
- 5. Cash Report for July 2020**
\$510,287.69 cash on hand

6. Old Business and Board Directives from Previous Meetings

6a. Discuss minimum cash balance for the District

Chief is absent. Tabled until next month.

6b. Review and Approve the new 5 year plan for the District

Chief is absent. Tabled until next month.

7. New Board Business and Possible Action

7a. Annual County payment to the District for added coverage of campground to the west of Lake Siskiyou. No payment received for 2018 or 2019. (Richard Kliewer)

Richard has talked to the President of the Board of Supervisors and will keep on him to get our payments caught up.

7b. Review and approve Final Budget for 2020/2021

M/S/C (Miller/Hamilton 4-0) to approve the Final 20/21 Budget as presented by Auditor.

8. Next regularly scheduled Board Meeting is for Wednesday, September 16, 2020 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce

Chief left copies of his July report for the Board to review in his absence.

95 calls 3:45 minutes average response time Average of 5 responders per call

With so many calls, we only had one training which covered patient assessment and vital signs.

10. Donations

None

11. Deposits

- \$ 40.00 Baker Restitution
- \$ 198.25 E & F Recovery

12. Fund Transfers

None

13. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.

M/S/C (Miller/Kliewer 4-0) to ratify payment of bills as presented

14. Ratify Payroll Claims – supporting documentation will be provided during the meeting

- **Regular Payroll: 07.03.20 – 07.16.20**
 - \$ 259.73 wages
 - \$ 43.04 Federal taxes

- **Regular Payroll: 07.17.20 – 07.30.20**
 - \$ 100.43 wages
 - \$ 16.64 Federal taxes

- **Regular Payroll: 07.31.20 – 08.13.20**
 - \$ 87.74 wages
 - \$ 14.52 Federal taxes

- **Strike Team Payroll: Badger Fire 07.18.20 – 07.22.20**
 - \$10,364.92 wages
 - \$ 2,213.28 Federal taxes
 - \$ 81.44 State taxes

M/S/C (Miller/Hamilton 4-0) to ratify payroll claims as presented.

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

Hamilton noted Solano's had donated a chain saw to the Department.

Kliewer asked "who is out on fires?" Ashworth answered "Cal Fire was out and the local departments are at home so far."

16. Adjournment

M/S/C (Miller/Hamilton 4-0) to adjourn meeting at 10:17 am

Respectfully submitted,

Chris Weaver, Secretary

Approved,

Robert Ashworth, Chairman

