

**MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MEETING AGENDA**

WEDNESDAY, SEPTEMBER 12TH, 2018

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH

VICE-CHAIRMAN RICHARD KLIEWER

DIRECTOR JAMES BEEM

DIRECTOR CHAD MCCALL

DIRECTOR JACK MILLER

CHIEF MATT MELO

CHIEF RICK JOYCE

BATTALION CHIEF JOHNATHAN DUNCAN

SECRETARY JUDY COZINE

ITEM:

REFER TO:

1. **Call to Order, Chaplain to give Invocation, and Flag Salute**
10:05 a.m.
2. **Roll Call**
Directors Ashworth, Kliewer, Beem, and Miller present. Director McCall absent.
3. **Approval of Minutes for the Regular Board Meeting of August 8th, 2018**
M/S/C (Miller, Kliewer, 3 yes-1 abstain)
4. **Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
No members of the public present.
5. **Cash Report**
As of 09/31/18, the interfund cash balance is \$379,314.32.
6. **Old Business and Board Directives from Previous Meetings**
 - 6a. **Accept and adopt the 2018/2019 budget with Resolution #08082018. - Board of Directors**
M/S/C (Kliewer, Miller, 4-0)
7. **NEW BOARD BUSINESS AND POSSIBLE ACTION**
 - 7a. **Lake Siskiyou Mutual Water Company's 2018 Annual Shareholders Meeting. -Board of Directors**

Chairman signed vote by proxy form.
8. **Next regularly scheduled Board Meeting is for Wednesday, October 10th, 2018 at 10:00 a.m.**
8. **Chief's Report and MSFPD Information Report to the Board. —Chief Joyce**
Chief Joyce unable to attend the meeting, so no Chief's report at this time.

9. Donations

No donations.

11. Deposits

- **\$30.00 Baker Restitution**

Deposit listed on agenda is an error- not removed from previous agenda.

Added in meeting:

- \$447.10 E&F Recovery
- \$86.50 US Bank rebate
- \$4,927.18 Klamathon Fire
M/S/C (Miller, Kliewer, 4-0)

12. Fund Transfers

Revenue recognition and allocation:

Klamathon Fire: \$2,465 to 728000 Expenses; \$2,463 to 611100 Salaries/Wages

To be ratified: None

Account Transfers

M/S/C (Kliewer, Miller, 4-0)

13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

M/S/C (Miller, Kliewer, 4-0)

14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting

- **Regular Payroll: 07/20-08/02/2018**
 - **\$597.74** wages
 - **\$99.02** Federal taxes

M/S/C (Miller, Kliewer, 4-0)

- **Regular Payroll: 08/03-08/16/2018**
 - \$380.25 wages
 - \$63.00 Federal taxes

M/S/C (Miller, Kliewer, 4-0)

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee’s jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

Director Miller informs he Board that he and Director Kliewer each received a call from Colleen Setzer [County Clerk] that they will not be on the upcoming ballot as no one is running against them.

Director Kliewer asks how the District’s firefighters are doing. Director Miller states that he ran into them at the Stone Fire in Alturas. [More conversation follows, but I can only hear bits and pieces of it as a call/tone out on the recorder made it hard to hear.]

Director Miller suggests looking into whether we have a policy and procedure for hiring. He states he will look into it and suggests putting this on the agenda in the future.

Director Ashworth states that in 2017 the Board discussed paying personnel upon their return from fires [Strike Teams] as it is unfair for them to have to wait 5+ months. He had been in touch with the Auditor regarding this and was told that due to our long-term debt we are unable to do this. Now that we have no debt he brought this up again and was told this is not possible as there is concern we would not be paid for our services provided.

Director Ashworth has reached out to 12 counties regarding their policies on this. Of the 12, 10 informed him they pay their employees in full upon return, and 2 pay 1/2 upon return and 1/2 once they receive payment from the State or Feds for the fire.

In researching Labor Laws, he discovered a finding that states “*workers depend on a timely payment of their hard earned wages*”. He contacted the Redding Division of Labor and Standards Enforcement and was not given any specific laws for this ruling.

He has talked with Dana Barton at County Counsel as well, and they will help research our options.

The Board discussed setting up a line item [budget account] just for firefighter reimbursement. There is also the possibility of not using the Auditor’s office. Director Ashworth is continuing to work on this and will keep the Board informed of his progress.

[the recorder cuts out at 36:35, but continues until 42:44]

16. Adjournment

10:47 a.m.

Submitted respectfully,

Secretary Davis

Approved:

Chairman Ashworth