

**MOUNT SHASTA FIRE PROTECTION DISTRICT  
REGULAR BOARD MEETING AGENDA**

**WEDNESDAY, OCTOBER 10<sup>TH</sup>, 2018**

**10:00 A.M.**

**600 MICHELE DRIVE**

---

**CHAIRMAN ROBERT ASHWORTH**

**VICE-CHAIRMAN RICHARD KLIEWER**

**DIRECTOR JAMES BEEM**

**DIRECTOR CHAD MCCALL**

**DIRECTOR JACK MILLER**

**CHIEF MATT MELO**

**CHIEF RICK JOYCE**

**BATTALION CHIEF JOHNATHAN DUNCAN**

**SECRETARY JENNIE DAVIS**

---

**ITEM:**

**REFER TO:**

**1. Call to Order, Chaplain to give Invocation, and Flag Salute**

10:03 a.m.

**2. Roll Call**

Directors Ashworth, Beem, and Miller present. Directors Kliewer and McCall absent.

**3. Approval of Minutes for the Regular Board Meeting of September 12<sup>th</sup>, 2018, and Special Board Meeting Minutes of September 20<sup>th</sup>, 2018.**

**3-6**

M/S/C (Miller, Beem, 3-0)

**4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.**

No public comment.

**5. Cash Report**

As of 09/30/18, the interfund cash balance is \$387,790.08.

**6. Old Business and Board Directives from Previous Meetings**

**7. NEW BOARD BUSINESS AND POSSIBLE ACTION**

**7a. Grant Management- Director Ashworth**

**7**

Director Ashworth brings up a City grant (GPA) that encompasses the District and expresses concern over management of the grant and its effect on the District.

Chief Joyce informs the Board this was a regional grant and the City is the hosting agency, and we would follow their grant policies.

**7b. The Bergeson Fire District Law- Director Ashworth**

Director Ashworth provides this for the Boards information only.

**8. Next regularly scheduled Board Meeting is for Wednesday, November 14<sup>th</sup>, 2018 at 10:00 a.m.****9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce**

Chief Joyce reads the September report.

68 calls, with an average of 5 responders per call.

Training report: Structure fire, including donning PPE and SCBAs; new volunteer gear and equipment training.

Information report: BC Duncan will be off for paternity leave for a few weeks after birth of child.

**10. Donations**

No donations.

**11. Deposits**

- **\$32.50**      **Baker Restitution**

**12. Fund Transfers**

None

**13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting**

M/S/C (Miller, Beem, 3-0)

**14. Ratify Payroll Claims- Supporting documentation will be provided during the meeting**

- **Regular Payroll: 08.17-08.30.18**
  - **\$170.62**              **wages**
  - **\$28.26**                **Federal taxes**
- **Regular Payroll: 08.31-09.13.18**
  - **\$221.63**              **wages**
  - **\$36.74**                **Federal taxes**
- **Regular Payroll: 09.14-09.27.18**
  - **\$79.65**                **wages**
  - **\$13.30**                **Federal taxes**

12-17

M/S/C (Miller, Beem, 3-0)

**15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.**

Secretary Davis informs the Board that she and BC Duncan interviewed one candidate for the secretary position. One other applicant has applied, and an interview is to be scheduled for the following week.

**16. Adjournment**

10:36 a.m.

Submitted respectfully,

Secretary Davis

Approved:

Chairman Ashworth