

# MOUNT SHASTA FIRE PROTECTION DISTRICT

## REGULAR BOARD Minutes

WEDNESDAY, October 19, 2022

10:00 A.M.

600 MICHELE DRIVE

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CHAIRMAN ROBERT ASHWORTH    VICE-CHAIRMAN MIKE HAMILTON    DIRECTOR JACK MILLER

DIRECTOR RICHARD KLIEWER    DIRECTOR

CHIEF RICK JOYCE    CHIEF JOHNATHAN DUNCAN    SECRETARY CHRIS WEAVER

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### ITEM:

**1. Call to Order, Chaplain to give Invocation, Flag Salute**

10:00 a.m. Bob Ashworth led flag salute. Chaplain Keith Bradley gave an invocation.

**2. Roll Call**

Ashworth, Hamilton, Miller, Kliewer, Joyce – Present                      Duncan - absent

**3. Approval of Minutes for the Regular Board Meeting of September 21, 2022**

M/S/C (Hamilton/Miller 4-0) to approve September 21, 2022 minutes

**4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**

Guest present: Laurel Harkness stated she has submitted a letter of interest to Board of Supervisors to fill the open position on our Board. The Board of Supervisors is scheduled to take up her appointment at the first Board meeting in November 2022. Harkness also commented that Nevada County is entertaining an initiative on the upcoming ballot for a \$.05 use tax to provide funds for wildfire preparedness and prevention. If it passes, Siskiyou County should consider something similar.

**5. Cash Report for September 2022**

\$546,438.55 cash on hand as of 9/30/22

\$477,306.48 cash on hand as of 10/17/22

**6. Old Business and Board Directives from Previous Meetings**

**6a. Status of meeting regarding Cost Sharing with the City**

On hold

**7. New Board Business and Possible Action**

**7a. Appointment of new Board member**

Waiting for Board of Supervisors to make an appointment

**7b. Approval to Surplus E-4613**

The Chief explained that this engine hasn't been called out in the last 18 months or so. It is in decent condition. Jonathan Duncan estimates its value at \$60,000 - \$80,000. This is a 1998 International, license no. 1325533, vin 1HTSDAAN9WH541610. If the Department surpluses and sells this engine, we could purchase a new water tender which is needed more than an extra engine. Ashworth suggested we look for a WT with a Cummins engine. Joyce suggested we look for a 6WD with an automatic transmission.

M/S/C (Miller/Hamilton 4-0) to surplus this E-4613.

Duncan will search for a new water tender.

**7c. Approve Resolution for VFC Grant**

This is a matching grant from the State in the amount of \$9899.15, under the Volunteer Fire Capacity Program of the Cooperative Fire Assistance Act of 1978. The Chief stated the money will be used to purchase new radios compliant with recent State requirements.

M/S/C (Hamilton/Miller 3-0) to pass and approve Resolution 10192022 as submitted by Chief Joyce.

**8. Next regularly scheduled Board Meeting is for Wednesday, November 16, 2022 at 10:00 a.m.**

**9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce**

107 calls      4:45 average response time per call      4 average responders per call

No training during the month.

Miller inquired as to whether any progress had been made with LAFCO assigning new boundaries for fire coverage to Quail Meadows and like neighborhoods not currently on our coverage maps.

Apparently LAFCO is working on this but nothing has been finalized.

Miller also inquired as to any modifications that may be upcoming for the Fitzgerald Station. Chief replied there was currently no one to staff that Station and no modifications or improvements are currently scheduled.

**10. Donations**

None

**11. Deposits**

- \$ 23.46 Tri Counties Bank interest
- \$ 14,298.52 County of Siskiyou - 1<sup>st</sup> Allocation 22/23 Current Secured Taxes
- \$ 878.02 County of Siskiyou – 1<sup>st</sup> Allocation 22/23 Current Unsecured Taxes

**12. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.**

M/S/C (Kliewer/Miller 4-0) to approve payment of bills as submitted.

**13. Ratify Payroll Claims – supporting documentation will be provided during the meeting**

- **Regular Payroll: 9.9.22 – 9.22.22**
  - \$ 197.01 wages
  - \$ 32.64 Federal taxes
- **Regular Payroll: 9.23.22 – 10.6.22**
  - \$ .00 wages
  - \$ .00 Federal taxes
- **Strike Team Payroll: McKinney Fire (State)**
  - \$31,213.32 wages
  - \$17,015.24 Federal taxes
  - \$ 3,888.06 State taxes
- **Strike Team Payroll: McCloud Fire (State)**
  - \$ 173.15 wages
  - \$ 28.70 Federal taxes
- **Strike Team Payroll: Mill Fire (State)**
  - \$19,614.68 wages
  - \$ 7,369.32 Federal taxes
  - \$ 1,323.66 State taxes
- **Strike Team Payroll: Mountain Fire (State)**
  - \$ 3,296.83 wages
  - \$ 619.68 Federal taxes
  - \$ 7.33 State taxes
- **Strike Team Payroll: 97 Fire (State)**
  - \$ 2,291.62 wages
  - \$ 422.76 Federal taxes
- **Stipend Payroll: 3<sup>rd</sup> Quarter 2022**
  - \$ 1,292.90 wages
  - \$ 214.20 Federal taxes

M/S/C (Kliewer/Hamilton 4-0) to ratify payroll as submitted.

- 14. Board Comments and Questions:** At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

None

**15. Adjournment**

M/S/C (Miller/Hamilton 4-0) to adjourn at 10:51 a.m.

**Respectfully submitted,**

**Chris Weaver  
Secretary**

**Approved,**

**Bob Ashworth  
Chairman**