

MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD AGENDA

WEDNESDAY, October 21, 2020

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH VICE-CHAIRMAN JACK MILLER DIRECTOR MIKE HAMILTON
DIRECTOR RICHARD KLIEWER DIRECTOR CHIEF MATT MELO
CHIEF RICK JOYCE BATTALION CHIEF JOHNATHAN DUNCAN SECRETARY CHRIS WEAVER

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
- 2. Roll Call**
- 3. Approval of Minutes for the Regular Board Meeting of September 16, 2020**
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
- 5. Cash Report for September 2020**
- 6. Old Business and Board Directives from Previous Meetings**
 - 6a. Discuss minimum cash balance for the District**
To be postponed to the November 2020 Board Meeting

- 6b. Review and Approve the new 5 year plan for the District**
- 6c. Annual County payment to the District for added coverage of campground to the west of Lake Siskiyou. No payment received for 2018 or 2019. (Richard Kliewer)**
Kliewer and Weaver drafted a letter detailing the District's understanding of this agreement, signed by Ashworth and delivered to Supervisor Kobseff (copy attached). Chief Joyce sent an email to Supervisor Valenzuela regarding the issue of jurisdiction of campfires around Lake Siskiyou.
- 7. New Board Business and Possible Action**
- 7a. Presentation of District's 3rd quarter 2020 Balance Sheet, Profit & Loss Statement and Cash Flow Statement for review and discussion.**
- 8. Next regularly scheduled Board Meeting is for Wednesday, November 18, 2020 at 10:00 a.m.**
- 9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce**
- 10. Donations**
- 11. Deposits**
- \$.00 Baker Restitution
 - \$ 708.64 E & F Recovery
 - \$ 22,610.28 State payment for Badger Fire (Acct 540800)
 - \$ 218.99 Tessco refund for double payment of invoice
- 12. Fund Transfers**
- \$ 13,389.00 to Acct 611100 from Acct. 540800 for Badger Fire wages
 - \$ 9,222.00 to Acct 728000 from Acct 540800 for Badger Fire expenses
 - \$ 69,231.00 to Acct 611100 from Contingency Acct 800000 for Station Coverage wages
- 13. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.**
- 14. Ratify Payroll Claims – supporting documentation will be provided during the meeting**
- **Regular Payroll: 09.11.20 – 09.24.20**
 - \$ 205.48 wages
 - \$ 34.04 Federal taxes
 - **Regular Payroll: 09.25.20 – 10.08.20**
 - \$ 139.68 wages
 - \$ 23.14 Federal taxes
 - **Strike Team Payroll: 08.21.20 – 09.04.20 Station Coverage (State)**
 - \$ 47,040.46 wages

- \$ 18,680.60 Federal taxes
- \$ 2,602.24 State taxes
- **Strike Team Payroll: 09.18.20 – 09.18.20 Mobile Fire (State)**
 - \$ 176.63 wages
 - \$ 29.24 Federal taxes
- **Stipend Payroll: 07.01.20 – 09.30.20**
 - \$ 1,569.95 wages
 - \$ 260.10 Federal taxes
- **Quarterly CA U.I. and ETT tax payments: 07.01.20 – 09.30.20**
 - \$ 3,037.32

15. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

16. Adjournment