

MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MINUTES

WEDNESDAY, April 20, 2022

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH VICE-CHAIRMAN MIKE HAMILTON DIRECTOR JACK MILLER
DIRECTOR RICHARD KLIEWER DIRECTOR
CHIEF RICK JOYCE CHIEF JOHNATHAN DUNCAN SECRETARY CHRIS WEAVER

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
10:00am Richard Kliewer gave invocation. Bob Ashworth led flag salute
- 2. Roll Call**
Ashworth, Hamilton, Miller, Kliewer, Joyce, Duncan – present None absent
- 3. Approval of Minutes for the Regular Board Meeting of March 16, 2022**
M/S/C (Miller/Hamilton 4-0) to approve March 16, 2022 minutes
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
None
- 5. Cash Report for March 2022**
\$ 556,341.74 cash on hand as of 3/30/22
\$ 564,377.83 cash on hand as of 4/15/22

6. Old Business and Board Directives from Previous Meetings

6a. Have we received payment for Dillard Fire (\$10,0087.36)?

No. Rick has called recently to ask the Feds to please follow up. This is almost one year old.

7. New Board Business and Possible Action

7a. Review and approve Quarterly Profit and Loss Statement, Cash Flow Statement and Balance Sheet for 1/1/22 – 3/31/22

M/S/C (Hamilton/Kliewer 4-0) to approve these statements as submitted

8. Next regularly scheduled Board Meeting is for Wednesday, May 18, 2022 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce

78 calls 4:00 minutes average response time average of 5 responders / call
There were multiple trainings on search techniques in residential structures and 1 training on large area searches

9a. Has the City Council/City Manager been informed of our concern over lack of communication with the District regarding matters that affect the District?

Yes. Duncan and Joyce met with City Manager and City Finance Director 3 weeks ago. The City understands and agrees that communication is essential. The meeting was positive and Duncan and Joyce both believe progress is being made in our communication with the City.

9b. Has there been communication with the City regarding how to keep the 2 firefighters on payroll now that the Grant has expired that covered them?

Yes. Duncan and Joyce reported that the City has retained the 2 firefighters from the expired grant on their payroll. The City is going out with a new grant for 2 additional positions. And they are looking at the possibility of adding a 7th full-time position.

9c. Are the COS Fire Academy students volunteering with Departments in the area they live?

Joyce reported the majority (as many as 98%) of the students are joining CalFire because the pay is better. A few are volunteering in the areas they live.

9d. Do we need to modify our Cost Sharing Agreement with the City?

Yes. Joyce reported that the City Manager and Finance Director are working on that now.

9e. What is the update regarding taxing of parcels in northern part of District?

Joyce contacted the County Planner regarding this issue. See attached response from Rachel Jereb, Senior Planner regarding this issue. They are working on it.

10. Donations

none

11. Deposits

- \$ 22.87 Tri Counties Bank interest
- \$ 8,368.24 3rd Qtr 21/22 Interest Allocation from County

12. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.

M/S/C (Hamilton/Kliewer 4-0) to approve payment of bills as submitted.

13. Ratify Payroll Claims – supporting documentation will be provided during the meeting

- Regular Payroll: 3.11.22 – 3.24.22
 - \$ 244.72 wages
 - \$ 40.56 Federal taxes
- Regular Payroll: 3.25.22 – 4.7.22
 - \$ 175.47 wages
 - \$ 29.06 Federal taxes
- CA UI and ETT: 1/01/22 – 3/31/22
 - \$ 208.44 Quarterly Unemployment Income tax and Employment Training tax
- Stipend Payroll: 01/01/22 – 03/31/22
 - \$ 923.50 wages
 - \$ 153.00 Federal taxes

M/S/C (Hamilton/Kliewer 4-0) to ratify payroll as submitted

14. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

Kliewer requested Chief Joyce provide the Board with an estimate of the annual cost of one full time fire fighter to assist in assessing whether our budget can support that cost.

15. Adjournment

M/S/C (Ashworth/Miller 4-0) to adjourn at 10.49 a.m.

Respectfully submitted,

Chris Weaver,
Secretary

Approved,

Bob Ashworth
Chairman