

**MOUNT SHASTA FIRE PROTECTION DISTRICT**  
**REGULAR BOARD MINUTES**

**WEDNESDAY, June 22, 2022**

**10:00 A.M.**

**600 MICHELE DRIVE**

---

---

**CHAIRMAN ROBERT ASHWORTH    VICE-CHAIRMAN MIKE HAMILTON    DIRECTOR JACK MILLER**  
**DIRECTOR RICHARD KLIEWER    DIRECTOR**  
**CHIEF RICK JOYCE            CHIEF JOHNATHAN DUNCAN            SECRETARY CHRIS WEAVER**

---

---

**ITEM:**

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**  
10:00 A.M. Bob Ashworth led flag salute. Richard Kliewer gave invocation.
- 2. Roll Call**  
Ashworth, Hamilton, Kliewer, Miller, Joyce – present    Duncan - absent
- 3. Approval of Minutes for the Regular Board Meeting of May 18, 2022**  
M/S/C (Hamilton/Miller 4-0) to approve May 18, 2022 minutes
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**  
None
- 5. Cash Report for May 2022**  
\$491,852.55 cash on hand as of 5/30/22  
\$621,861.68 cash on hand as of 6/14/22

**6. Old Business and Board Directives from Previous Meetings**

**6a. Have we received payment for Dillard Fire (\$10,087.36) ?**

Yes. Deposited 5/31/22.

**7. New Board Business and Possible Action**

**7a. Board review and approval of election resolution.**

Reviewed and approved Election Resolution #06222022A  
M/S/C (Kliwer/Hamilton 4-0) to approve this resolution.  
Miller stated he was not going to run for re-election.

**7b. Board review and approval of Gann resolution.**

Reviewed and approved Gann Resolution #06222022B.  
M/S/C (Hamilton/Miller 4-0) to approve this resolution

**7c. Review and Approve 2022-23 Budget**

Ashworth had 2 corrections: a) pump testing will cost \$2,000, not \$475. We have 2 water tenders and 2 pick-ups. Chief will make corrections today so Board can approve budget.  
M/S/C (Hamilton/Miller 4-0) to approve corrected budget for 22-23.

**8. Next regularly scheduled Board Meeting is for Wednesday, July 20, 2022 at 10:00 a.m.**

**9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce**

93 calls      4.4 minutes average response time/call      4 average responders/call  
We have had two Wildland trainings at Roseburg Lumber site, several rope equipment trainings, and Johnathan Duncan has held two Saturday training sessions.

Both water tenders are back up and running.

Chief met with City Manager, Todd, on 6/21/22 regarding budget issues/cost sharing. After the City passes their 22-23 budget, we will meet with the City to revise our Cost Sharing Agreement.

Kliwer asked if our water drafting sources are in working order. Chief replied "yes". We have checked on these sources recently.

**10. Donations**

None

**11. Deposits**

- \$      20.50 Tri Counties Bank interest
- \$ 111,467.48 Siskiyou County Secured taxes 2021-22
- \$    1,973.53 Siskiyou County Homeowners Allocation 21-22
- \$      1.30 Siskiyou County Timber Yield Distribution
- \$     120.22 CalCard Rebate

- \$ 1,240.93 State Payroll Tax Refund
- \$ 369.78 Siskiyou County Current Unsecured taxes 2<sup>nd</sup> Allocation 21-22
- \$ 4,839.75 Rental to the City of Mt Shasta of WT-4631
- \$ 10,087.36 Dillard Fire (Federal)

**12. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.**

M/S/C (Hamilton/Miller 4-0) to approve payment of bills as submitted.

**13. Ratify Payroll Claims – supporting documentation will be provided during the meeting**

- **Regular Payroll: 4.22.22 – 5.19.22**
  - \$ 375.56 wages
  - \$ 62.22 Federal taxes
- **Regular Payroll: 5.20.22 – 6.16.22**
  - \$ 263.20 wages
  - \$ 43.60 Federal taxes

M/S/C (Hamilton/Kliewer 4-0) to ratify payroll as submitted.

**14. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board’s jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.**

Kliewer asked if the District needed to consider pay raises for volunteers to keep the good ones with us. Chief said he thought the changes the District made last month will be satisfactory. We can always revisit if necessary.

**15. Adjournment**

M/S/C (Miller/Kliewer 4-0) to adjourn at 10:46 a.m.

Respectfully submitted,

Chris Weaver  
Secretary

Approved,

Bob Ashworth  
Chairman