

MOUNT SHASTA FIRE PROTECTION DISTRICT
REGULAR BOARD MINUTES

WEDNESDAY, July 20, 2022

10:00 A.M.

600 MICHELE DRIVE

CHAIRMAN ROBERT ASHWORTH VICE-CHAIRMAN MIKE HAMILTON DIRECTOR JACK MILLER
DIRECTOR RICHARD KLIEWER DIRECTOR
CHIEF RICK JOYCE CHIEF JOHNATHAN DUNCAN SECRETARY CHRIS WEAVER

ITEM:

- 1. Call to Order, Chaplain to give Invocation, Flag Salute**
10:01 A.M. Bob Ashworth led flag salute. Chaplain Keith Bradley gave invocation.
- 2. Roll Call**
Ashworth, Hamilton, Kliewer, Miller, Joyce – present Duncan - absent
- 3. Approval of Minutes for the Regular Board Meeting of June 22, 2022**
M/S/C (Miller/Kliewer 4-0) to approve June 22, 2022 minutes
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comments period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the Secretary with your mailing address.**
None
- 5. Cash Report for June 2022**
\$586,315.83 cash on hand as of 6/30/22
\$609,615.88 cash on hand as of 7/18/22

6. Old Business and Board Directives from Previous Meetings

None

7. New Board Business and Possible Action

7a. Review and approve County Auditor's 2022-23 Final Assessments

Reviewed County Auditor's 22-23 Final Assessments.

M/S/C (Hamilton/Kliwer 4-0) to approve 22-23 Final Assessments

7b. Review Balance Sheet, Profit & Loss Statement, and Cash Flow Statement for 2nd Qtr 2022.

Reviewed financial statements submitted. No questions or comments.

8. Next regularly scheduled Board Meeting is for Wednesday, August 17, 2022 at 10:00 a.m.

9. Chief's Report and MSFPD Information Report to the Board – Chief Joyce

88 calls 3:40 minutes average response time 5 average responders per call

Continued with wildland fire training, including hose lays, cutting line, shelter deployment and mobile attacks.

Cost Sharing Agreement is still on the table for revision.

Lake Siskiyou is not contaminated as reported in the news. This information was in error. The City was putting food-grade blue dye in a drain to see if it was still in use. As soon as test results are available the news will correct this erroneous statement.

Kliwer asked how our ipads and cell phones help the District in the field as they are quite an expense. Chief assured the Board these communication tools were essential in enabling us to pin-point fires and equipment during an event. Kliwer asked if these tools were tied in with aircraft communication. Chief said they were not.

10. Donations

None

11. Deposits

- \$ 25.67 Tri Counties Bank interest
- \$ 2,483.62 Whitlow Fire (State)
- \$ 4,424.86 Evergreen Fire (State)
- \$ 24,057.13 Tax Allocations for 21-22

12. Payment of Bills – a detailed list containing all payees and payment amounts and invoice copies will be provided during the meeting.

M/S/C (Hamilton/Miller 4-0) to approve payment of bills as submitted.

13. Ratify Payroll Claims – supporting documentation will be provided during the meeting

- **Regular Payroll: 6.17.22 – 6.30.22**
 - **\$ 227.80 wages**
 - **\$ 37.74 Federal taxes**
- **Regular Payroll: 7.01.22 – 7.14.22 No wages**
- **Stipend Payroll: 4.01.22 – 6.30.22**
 - **\$ 1,200.55 wages**
 - **\$ 198.90 Federal taxes**

M/S/C (Hamilton/Miller 4-0) to ratify payroll as submitted.

14. Board Comments and Questions: At this time, members of the Board may ask questions of staff, request reports be made at a later date, or ask to place an item on a subsequent agenda on any subject with the Board's jurisdiction. In addition, the Board members may take this opportunity to make comment on any topic not on the agenda; however, no deliberation may be conducted, and no decision made on such topics.

None

15. Adjournment

M/S/C (Miller/Hamilton 4-0) to adjourn at 10:29 A.M.

Respectfully submitted,

Chris Weaver
Secretary

Approved,

Bob Ashworth
Chairman